



Application for Evaluation of Foreign Educational Credentials

7. Evaluation Products and Services Check the type of evaluation needed.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;"><input type="checkbox"/></td> <td style="width: 80%;">Comparability Evaluation (without Courses, Grades, GPA).....</td> <td style="width: 15%; text-align: right;">\$150</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Course-by-Course Evaluation of High School Education.....</td> <td style="text-align: right;">\$200</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Course-by-Course Evaluation of One degree (earned in the same school) (Courses, Grades, GPA, Country information are included in the Evaluation Report)</td> <td style="text-align: right;">\$305</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Course-by-Course Evaluation of Every Other Degree</td> <td style="text-align: right;">150</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Every additional School per Degree</td> <td style="text-align: right;">\$65</td> </tr> <tr> <td></td> <td><i>*if a Degree was earned in more than one School add \$30 per School</i></td> <td></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Evaluation of Education and Work Experience for USCIS.....</td> <td style="text-align: right;">\$750</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Insertion into Evaluation each Certificate without Transcript.....</td> <td style="text-align: right;">\$60</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Catalog match (per subject).....</td> <td style="text-align: right;">\$50</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Comparable Program Research.....</td> <td style="text-align: right;">\$350</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Prescreening of educational documents with consultation.....</td> <td style="text-align: right;">\$75</td> </tr> <tr> <td></td> <td><i>*Payment will be accounted with the order</i></td> <td></td> </tr> </table>	<input type="checkbox"/>	Comparability Evaluation (without Courses, Grades, GPA).....	\$150	<input type="checkbox"/>	Course-by-Course Evaluation of High School Education.....	\$200	<input type="checkbox"/>	Course-by-Course Evaluation of One degree (earned in the same school) (Courses, Grades, GPA, Country information are included in the Evaluation Report)	\$305	<input type="checkbox"/>	Course-by-Course Evaluation of Every Other Degree	150	<input type="checkbox"/>	Every additional School per Degree	\$65		<i>*if a Degree was earned in more than one School add \$30 per School</i>		<input type="checkbox"/>	Evaluation of Education and Work Experience for USCIS.....	\$750	<input type="checkbox"/>	Insertion into Evaluation each Certificate without Transcript.....	\$60	<input type="checkbox"/>	Catalog match (per subject).....	\$50	<input type="checkbox"/>	Comparable Program Research.....	\$350	<input type="checkbox"/>	Prescreening of educational documents with consultation.....	\$75		<i>*Payment will be accounted with the order</i>	
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<p>15. Other party submission</p> <p>Individual / Institution / Organization to whom the evaluation should be sent.</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Individual/Institution/Organization</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Attention (Name/Department/Suite/Room)</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Street Address/Post Office Box Number</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Street Address – Continued</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">City</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">State/Province</td> <td style="border: 1px solid black; padding: 2px; text-align: right;">Postal Zip Code</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">Country</td> </tr> </table> <p>Authorization: I authorize to release of the evaluation report to another individual or institution named in this application.</p> <p>Signature of applicant _____</p>		Individual/Institution/Organization		Attention (Name/Department/Suite/Room)		Street Address/Post Office Box Number		Street Address – Continued		City		State/Province	Postal Zip Code			Country
Individual/Institution/Organization																	
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<p>16. Your Credit Card information</p>	<p> <input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Discover <input type="checkbox"/> American Express <input type="checkbox"/> Any Debit Card </p> <p>Card Number <input style="width: 150px;" type="text"/></p> <p>Expiration date: Month <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> Year <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/></p> <p style="text-align: right;">Security Code <input style="width: 40px;" type="text"/></p> <p>Address (Numbers Only)..... Zip Code.....</p> <p>Cardholders name.....</p>																

Required Documents

1. Please, submit clear, legible **scanned copies** of all Diplomas, Transcripts, and/or Certificates.
2. Please carefully label each file as shown on the sample below
 - ◆ File #1 Degree 1 Diploma Russian
 - ◆ File #2 Degree 1 Diploma English
 - ◆ File #3 Degree 1 Transcript Russian
 - ◆ File #4 Degree 1 Transcript English
 - ◆ File #5 Degree 2 Diploma Polish
 - ◆ File #6 Degree 2 Diploma English
 - ◆ File #7 Degree 2 Transcript Polish
 - ◆ File #8 Degree 2 Transcript English
3. Translations
 - a) If you have translations, done in your country or any other country please scan and e-mail translations together with the copies of your educational documents.
 - b) If you don't have translations, you can order them from FCI at the prices above.
 - c) Only Certified translator experienced in the Foreign Language in question can perform Legalized Translation.
 - d) Only Certified translator's signature should be notarized, according to the Law and Regulations of the country of origination of translation and notarization.
 - e) FCI needs copies of both: the Original language and the Translated documents.
 - f) When documentation is not complete enough to provide the Evaluation Report requested, missing information is requested and no further action is taken until all the necessary documentation is on file with FCI



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4. We provide Comparability Evaluations **only** without detailed information about Courses, Grades, GPA, Country Specific information (see Detailed requirements).
5. All other Evaluation Reports require both copies of the Diplomas and/or Certificates and their Official Academic Transcripts or Equivalent.

Payment Options

1. No refunds are issued once Application has been submitted and Fees paid.
2. Payments are limited to:
 - ◆ Pay Pal, Zelle, Western Union, Moneygram
 - ◆ All Debit/Credit Cards are accepted (Visa, Master Card, Discover, American Express)
 - ◆ No checks/money orders are accepted.

Processing

Processing time is 12 business days from the receipt of all required documents and fees.

More time may be required if special research is necessary.

1. One Copy of each Evaluation report is included in the basic fee.
2. One Copy of Certified and Notarized Translations is provided.

Affirmations

1. I hereby certify that the information provided on this Application, and in the documents included with it, is true, accurate, and correct to the best of my knowledge.
2. I understand that this Evaluation Report is advisory in nature and that Foreign Consultants, LLC. assumes no responsibility or liability for consequential damages when the desired equivalency cannot be recommended.
3. I agree to reimburse Foreign Consultants, Inc. for any and all costs, including legal expenses, which it may incur as a result of any claim that I or anyone having an interest in my earnings or services may make based on the evaluation determination which foreign Consultants, Inc. makes relaying on the application.
4. I hereby certify that I have read and understand the instructions and conditions provided with this form and that I agree to the Terms stated therein.
5. I understand that if false, forged, altered or falsified documents are submitted to FCI, Inc., no evaluation report will be prepared, no refund will be made, the designees for copies of the report will be notified, and the information will be shared with academic institutions, government agencies, professional organizations and other evaluation services.

You must sign and date this application in order for it to be processed.

Signature of Applicant (Do Not Print) _____ **Date:** _____
Sign Entire Name (Month/Day/Year)

Please E-mail or Mail this Application and all the enclosures to:
Foreign Consultants, LLC.
11206 A Osage Circle
Westminster, Colorado, 80234 USA
Email: info@foreignconsultants.com
Phone: 303-585-0978